King, Valerie A.

From: Schuster, Dave

Sent: Tuesday, November 04, 2003 9:26 AM

To: Zhang, Mingda (R&D); Lau, Raymond W.; King, Valerie A.

Subject: Draft Action Item Log

Hi team,

just wanted to give you a heads up that Ken may be looking at using the attached action item log to replace the current issue log. He is presenting this draft to Rick's staff members as we speak. Will keep you informed as we progress with this draft. As the draft states at the top, the dates and data are for examples only. More as I get it. As usual, your comments are welcome.

Dave

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